

DHCLS Board of Trustees – December 8, 2021
Item II.c – Library Card Eligibility

Residency/Eligibility	Documentation Needed	Notes
Houston County Resident	<ul style="list-style-type: none"> ▪ Valid, government-issued photo identification with your current home address* printed on it (address must be within Houston County)**. 	<ul style="list-style-type: none"> ▪ Privileges expire four years from the date of issuance. Can be renewed for an additional four years at any library branch. Documentation must be presented to renew.
Non-Resident: Works, Attends School, or Owns Property in Houston County	<ul style="list-style-type: none"> ▪ Valid, government-issued photo identification with your current home address* printed on it**. ▪ Documentation that shows you work, attend school, or own property in Houston County. Acceptable documents include a paystub, report card, transcript, student ID (with photo and expiration date), deed, etc. 	<ul style="list-style-type: none"> ▪ Privileges expire four years from the date of issuance. Can be renewed for an additional four years at any library branch. Documentation must be presented to renew.
Non-Resident: Ft. Rucker Active Military and Dependents	<ul style="list-style-type: none"> ▪ Valid, government-issued photo identification with your current home address* printed on it**. Must reside in Dale County or an adjacent county (Barbour, Coffee, Geneva, Pike, or Henry). ▪ Military ID indicating that the patron is an active member of the military or is a military dependent. 	<ul style="list-style-type: none"> ▪ Privileges expire four years from the date of issuance. Can be renewed for an additional four years at any library branch. Documentation must be presented to renew.
Non-Resident: Does Not Qualify for Free Card	<ul style="list-style-type: none"> ▪ Valid, government-issued photo identification with your current home address* printed on it**. ▪ \$25 nonresident fee (cash, checks, and major credit/debit cards accepted). 	<ul style="list-style-type: none"> ▪ Privileges expire one year from the date of issuance. Can be renewed for an additional year at any library branch upon payment of new nonresident fee. Documentation must be presented to renew.

* Identification/documentation that lists a P.O. Box as an address is not acceptable for library card issuance, unless accompanied by documentation with a non-P.O. Box address. Valid documentation for this includes a utility bill, bank statement, paystub, checkbook, lease, etc. The names on all documents must match.

** Photo identification that does not have your current home address on it is acceptable, but must be accompanied by additional documentation that does have your current address on it. Valid documentation for this includes a utility bill, bank statement, paystub, checkbook, lease, etc. The names on all documents must match.