

Dothan Houston County Library System

BOOKMOBILE DESTINATION STOP APPLICATION

BOOKMOBILE STOP CRITERIA

Bookmobile stops are selected in accord with patron needs and library priorities based on the following criteria:

GENERAL PUBLIC STOPS

- Area open to the general public
- Availability of safe parking
- Parking space for patrons
- Parking space large enough to accommodate a 25'L x 12'H x 8.5'W Bookmobile
- Positioning of Bookmobile for safety and ease of patron access
- Well-lit location for after-dark stops
- Circulation statistics
- Convenience
- Contact person and phone number for Bookmobile staff
- Geographic
- Balance in schedule to all communities served
- Condition of access roads
- Distance from main library
- Likelihood of year-round use
- Patron need for Bookmobile service
- Permission to use location
- Cellular/wireless signal

INDIVIDUAL HOME STOP

- Must have easy access to park and turn around bookmobile.
- Home stops will be determined by individual needs

Person Suggesting Stop_____

Phone_____ Date_____

Potential location of bookmobile stop:

Business/Neighborhood Name_____

Address_____

Name of contact person at this location: _____ Phone_____

Suggested day of week_____ Suggested time of day_____

We would be able to help publicize this stop the following ways;

- _____ Flyers
- _____ Newsletters
- _____ Signs

Please return this form to or if you have any questions, comments or requests contact us at:

DHCLS-Bookmobile Department
Tammy Stevens
P.O. Box 1369 Dothan, AL 36303
E-Mail - bookmobile@dhcls.org

Patron requests for bookmobile stops and schedules are encouraged. Bookmobile stops will be reviewed every six months. The Bookmobile Department reserves the right to cancel stops that exhibit a continuing trend of low attendance and/or low circulation.